



# Patoka School

through our school we are one

## AGENDA –PATOKA SCHOOL BOARD OF TRUSTEES TUESDAY 15 May 2018

### In committee

“That, under section 48 (1) of the Local Government Information and Meetings Act 1987, to protect personal privacy, the public be excluded from this meeting from this point in the proceedings.

1. Personnel matter –IT consultant
2. MoE liaison discussion

### Meeting administration

1. Present
2. Apologies
3. Quorum confirmed
4. Ratify appointments; Madelene Field as Staff representative and Jane Waldie-Smith as secretary
5. Declaration of conflicts of interest
6. Correspondence, include outwards exit interview letters

### Board processes

1. Motion to accept previous meeting minutes reviewed and accepted
2. Motion to accept Deborah Turner as Teacher Aide, student with special needs
3. Motion to accept and distribute the minutes from the Community Meeting 9 April
4. Motion to accept Communication statement
5. Discussion regarding parent representative vacancy

### Strategic review

1. Calendar of Work – Strategic goal 1 NZ Curriculum goals
2. Concerns and Complaints policy table draft

### Board/Principal

1. Principal report
2. Principal Appraisal (confidential) circulated and process discussed

### Finance

1. Motion to accept past month spending and bank statements April 2018
2. Finance report Year ending 31 December 2017

### Monitor and review

1. PEP (Patoka Enrichment Programme) report term 1
2. Mindlab Post Graduate completion report

### Property

1. Quote for windows tabled
2. Dishwasher replacement

### Any other business